



HAWAIIAN PROPERTIES, LTD.

Building Relationships that Last

1165 Bethel Street, 2nd Floor ♦ Honolulu, Hawaii 96813

Mailing Address: P.O. Box 38078 ♦ Honolulu, Hawaii 96837-1078

Phone: (808) 539-9777 ♦ Fax: (808) 521-2714

November 2016

Mariner's Cove Association 2017 Dues Payment Instructions & Policies

Dear Mariner's Cove Association Homeowner,

The Board of Directors has approved the 2017 budget and Capital Reserve Study for the Association.

The dues for 2017 will increase by 1.56% which is \$0.50/month. The 2017 monthly dues will be **\$32.50/month**; the annual total is **\$390.00**.

Please follow the payment instructions as follows:

Your payments are due and payable on the first day of each semi-annual billing period as follows:

- 1) January 01, 2017 in the amount of \$195.00**
- 2) July 01, 2017 in the amount of \$195.00**

A billing statement is enclosed for the January 01 to June 30, 2017 semiannual billing period.

If you are on SurePay, you do not need to do anything.

If you are *not* on SurePay, please mail your payment in the enclosed pre-addressed envelope with the remittance portion of the statement to:

Hawaiian Properties, Ltd.
Property Management Division
P.O. Box 30950
Honolulu, HI 96820-0950

If you are not on SurePay, we are enclosing the application for Hawaiian Properties, Ltd.'s SurePay service, which allows you to have your two payments deducted automatically from your checking account on January 10, 2017 and July 10, 2017. This does not cost anything. If you have already subscribed to the Hawaiian Properties, Ltd.'s SurePay service, please do not re-apply. Please note that the application must be received by Hawaiian Properties, Ltd. no later than December 19, 2016 if you want to pay the dues for the January 01 to June 30, 2017 period. If your application is received later than December 19, 2016, please pay the January 01 to June 30, 2017 dues by check. SurePay will then go into effect for the July 01 to December 31, 2017 billing.

If you make your payment by credit card through Hawaiian Properties, Ltd. website, www.hawaiianprop.com, please be advised that payments are not deposited to the Association's account or posted to your account immediately, plan ahead to avoid the late fee.

If you use a bill paying service, you are responsible for providing them with the correct information, such as amount and remittance address, and you are still responsible for your payment to be received and posted to your account by the due date to avoid being assessed the late charge.



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PLEASE NOTE:

Your Association allows a grace period of 15 days. If your payment is not received by the 15th of each semi-annual billing month, the association assesses a Late Fee of \$50.00, in accordance with the ‘Resolution of the Board of Directors of Mariner’s Cove Association Regarding an Increase in Late Fees’.

A copy of Mariner’s Cove Association’s collection policy or the late fee resolution may be obtained by writing or calling Hawaiian Properties, Ltd. at the contact information below.

Mariner’s Cove Association has an established Priority of Payments Plan. This ensures that the Association is reimbursed first for expenses incurred or services provided to Individual Owners. All payments received will be applied to charges on your account in the following order: Legal charges, Late Fees, Miscellaneous Charges, Non-Sufficient Funds (NSF) and Coupon Charges, Special Assessments (if any) and Maintenance Fees.*

*The balance remaining, if any, toward the payment of Maintenance Fees, applied to oldest balances first. Acceptance and applications of such payments will not be construed as a waiver of any rights the Association shall have against the delinquent owner.

Any changes to your account, such as address, phone, etc, *must be in writing* and mailed to:

Mariner’s Cove Association
c/o Hawaiian Properties, Ltd.
P.O. Box 38078
Honolulu, HI 96837-1078

If you have a question on your account or need assistance, please call 808-539-9777. Please send any correspondence to the same address above.

Sincerely,

John Brewer, CMCA[®], AMS[®]
Sr. Property Manager

Hawaiian Properties, Ltd.
Managing Agent for
Mariner’s Cove Association