

**MARINER'S COVE ASSOCIATION  
MINUTES OF  
THE REGULAR BOARD OF DIRECTORS' MEETING**

**DATE:** Monday, March 07, 2011

**PLACE:** On-Site, Club House  
800 Lunalilo Rd.  
Honolulu, HI 96825

**BOARD OF DIRECTORS PRESENT:**

President Garret Pick  
Vice President Chris Worall  
Secretary Kristi Lundell  
Treasurer Herb Wheatman  
Director Noah Parker

**EXCUSED:**

Director Walter Johnson  
Director Laurie McCrary  
Director Elizabeth Reilly

**BY INVITATION:**

Association Manager John Brewer, Hawaiian Properties, Ltd.

**OWNER'S PRESENT:** None

**CALL TO ORDER:** Noting the presence of a quorum of the board of directors, President Pick called the meeting to order at 8:02 p.m.

**MINUTES:**

1) Treasurer Wheatman moved to approve the following minutes and the motion was unanimously approved:

Regular Board of Directors Meeting held on November 15, 2010

Executive Session of the Regular Board of Directors Meeting on November 15, 2010

Executive Session of the Board of Directors Meeting on February 16, 2011

**FINANCIAL:**

1) **Treasurer's Report:** Treasurer Wheatman gave a verbal report.

2) **2010 Audit:** Treasurer Wheatman moved to accept the 2010 audit conducted by Daniel J. Sullivan, C.P.A., M.B.A. and the motion was unanimously approved.

3) **Financials:** Treasurer Wheatman moved to accept the January 2011 financials, subject to audit and the motion was unanimously approved.

**SITE MANAGER'S REPORT:**

Site Manager Joseph Barros submitted a written report dated March 07, 2011, attached.

*These minutes were approved by the Board of Directors at the Regular Board of Directors meeting held on May 16, 2011.*

**UNFINISHED BUSINESS:**

1) **Hawaii Kai Marina Community Association (HKMCA), Development of Vacant Property:** AM Brewer reported that the permit was denied by City & County of Honolulu Building & Permitting Dept. for the development of the vacant lot into a boat storage area. It was also reported to AM Brewer that HKMCA was no longer going to pursue this development. The board unanimously approved to remove this from the agenda.

2) **Meeting Signs:** Tabled

**NEW BUSINESS:**

There was no new business brought before the Board of Directors.

**EXECUTIVE SESSION:** For legal and personnel issues was held from 8:28 p.m. until 9:21 p.m.

**NEXT REGULAR BOARD OF DIRECTOR'S MEETING:** Monday, May 16, 2011. The meeting will be held on site in the club house, 800 Lunalilo Home Road, Honolulu, HI 96825. Call to Order is at 7:00 pm.

**ADJOURNMENT:** There being no further business to discuss the meeting was adjourned at 8:28 pm.

Respectfully submitted,

Kristi Lundell  
Secretary  
Mariner's Cove Association

*These minutes were approved by the Board of Directors at the Regular Board of Directors meeting held on May 16, 2011.*

**Mariner's Cove Club Manager**  
**by Joe Barros**  
**BOD REPORT OF March 7, 2011**

**Purpose:** to provide feedback to the Mariner's Cove BOD since the last report (Nov 15, 2010\_date).

**1. Maintenance of the Clubhouse:** Cleanliness of building; upkeep of restrooms; advising BOD of repairs; making minor repairs; recommending, scheduling, and supervising contractors  
**Comments:** Woos Electric called to find and repair small pool motor not working. He located And changed circuit breaker in mens restroom. Able Pest made there visits and baited boxes.

**2. Maintenance of the pools:** Purchasing required chemicals; cleaning the pool daily; checking the solar panels weekly; adjusting pool temperature; monitoring use of the pool; recommending, scheduling, and supervising contractors

**Comments:**\_\_Cut electric bill in half by closely monitoring pool use and turning off refrigerator During the week. Need to repair pool furniture, recondition 5 chairs and 4 lounges.

**3. Maintenance of the grounds:** Cutting the grass, trimming hedges, and pruning plants as needed; coordinating with and supervising exterminators, painting parking stall markers, maintaining fences and walls, setting the sprinkler systems, disposing of trash; inspecting the grounds; recommending, scheduling, and supervising contractors. City and County Rubbish Contacted me and advised we need new dumpster. Got one priced from Roll Offs for used 900. and new 1600. Attempting to get more prices. Have been taking rubbish to dump in My car. **Comments:**\_\_Niko's trimmed the hedges around property, topped the rubber trees, and trimmed the coconuts and removed one dead coconut tree at Hawaii Kai Dr. and Lunalilo Home road.

**4. Liaison with owners:** Issuing/activating FOBs; scheduling parties; advising BOD of concerns; ensuring owners and guest are abiding by clubhouse rules; enforcing the rules; assigning boat parking stalls **Comments:**\_\_Have been keeping up with list provided by Hawaiian Properties of owners To be de activating fobs.

**5. Performance of special projects:** Assisting with MCBC events; posting flyers for meetings; working with the BOD on special projects; maintain appropriate working relationships; recommending improvements; evaluating the operation of the facility, providing BOD meeting input; handling emergencies; assisting in inspections; procuring services, equipment, and supplies for routine operations; inventory of property and equipment; providing input for Association newsletters; assisting with BOD meeting preparations

**Comments:** I will get to the new sign tomorrow. I am vary sorry I haven't got to it yet.

Joseph Barros Site Manager.