

**MARINER'S COVE ASSOCIATION
MINUTES OF
THE REGULAR BOARD OF DIRECTORS MEETING**

DATE: Monday, May 6, 2019

PLACE: On-Site, Club House
800 Lunalilo Rd.
Honolulu, HI 96825

BOARD OF DIRECTORS PRESENT:

President Ken Middleton
VP Dr. Franklin Smith
Treasurer Joel Brilliant
Secretary Nanci Miller
Director Jihee Nguyen
Director Judy Sobin
Director Elizabeth Reilly

EXCUSED:

Director Rick King
Director Steve Do

BY INVITATION:

April Padello, CMCA®, AMS®, Sr. Property Manager, Hawaiian Properties, Ltd.
Joseph Barros, Site Manager; departed after the Site Manager's Report

CALL TO ORDER:

Noting the presence of a quorum of the Board of Directors, President Middleton called the meeting to order at 7:06 p.m.

APPROVAL OF MINUTES:

The Board unanimously agreed to approve the minutes of the Regular Board of Directors meeting held on February 11, 2019 as corrected.

The Board unanimously agreed to approve the minutes of the Annual (to form and content) and Organizational meeting held on February 11, 2019 as submitted.

FINANCIAL:

- 1) **Treasurer's Report:** Treasurer Brilliant gave a verbal report.
- 2) **Acceptance of the financials:** The Board unanimously agreed to accept the financial statements for January and February 2019, subject to audit.
- 3) **2018 Audit Report:** The Board reviewed the completed 2018 audit report.

SITE MANAGER'S REPORT:

SM Barros submitted a written report. A copy will be on file with the management company. SM Barros gave a verbal update. The following items were discussed:

- Pool Grills – SM Barros reported that he will be purchasing and installing the grill this month.
- Resealing of Parking Lot – SM Barros reported that the last reseal was two years ago, after Board discussion, the Board requested SM Barros to solicit proposals for sealing of the cracks in the asphalt.
- Rules on Grill Usage – After much discussion, the Board unanimously agreed that charcoal grill will not be allowed due to the smoke which could be a health hazard for the surrounding homes, spill over, etc. The Board also agreed that the propane tank is to be (1) filled by the party using the grill at their own expense and/or (2) bring their own propane tank.

UNFINISHED BUSINESS:

- 1) **Mariner's Cove Neighborhood Signs:** Deferred as Secretary Miller reported that she is still soliciting proposals.
- 2) **Signage:** PM Padello provided a hard copy of the notice/signage for “No Smoking” and “Pets to be posted in the clubhouse.
- 3) **Harassment Complaint Procedure:** After much discussion of legal counsel's draft procedure/policy, the Board authorized Treasurer Brilliant to propose a revised Memo/Notice for Complaint Procedure for legal counsel and Board's final review and approval for posting onsite.

NEW BUSINESS:

- 1) **Propose Increase for Boat Storage Fee:** After much discussion, the committee chair Treasurer Brilliant requested to schedule a walk thru of the boat storage area to discuss the usage, alternative options, proposed action to take on derelict trailer and boats, etc. Treasurer Brilliant will give a report and recommendation to the Board at the next Board meeting.

NEXT REGULAR BOARD OF DIRECTORS MEETING:

The Board scheduled the remaining 2019 Board meetings for Monday, August 5, 2019, October 7, 2019 and November 4, 2019 on-site in the clubhouse, 800 Lunalilo Home Road, Honolulu, HI 96825.

ADJOURNMENT: President Middleton adjourned the meeting at 8:15 p.m.

April Padello, CMCA®, AMS®
Recording Secretary

Hawaiian Properties, Ltd.
Managing Agent for
Mariner's Cove Association