

**MARINER'S COVE ASSOCIATION
MINUTES OF
THE REGULAR BOARD OF DIRECTORS MEETING**

DATE: Monday, February 11, 2019

PLACE: On-Site, Club House
800 Lunalilo Rd.
Honolulu, HI 96825

BOARD OF DIRECTORS PRESENT:

President Ken Middleton
VP Dr. Franklin Smith
Treasurer Joel Brilliant
Secretary Nanci Miller
Director Jihee Nguyen
Director Judy Sobin
Director Steve Do

EXCUSED:

Director Elizabeth Reilly
Director Rick King

BY INVITATION:

April Padello, CMCA[®], AMS[®], Sr. Property Manager, Hawaiian Properties, Ltd.
Joseph Barros, Site Manager; departed after the Site Manager's Report

CALL TO ORDER:

Noting the presence of a quorum of the Board of Directors, President Middleton called the meeting to order at 7:50 p.m.

APPROVAL OF MINUTES:

The Board unanimously agreed to approve the minutes of the Regular Board of Directors meeting held on November 5, 2018 as submitted.

FINANCIAL:

- 1) **Treasurer's Report:** Treasurer Brilliant gave a verbal report.

- 2) **Acceptance of the financials:** The Board unanimously agreed to accept the financial statements for October to December 2018, subject to audit.

SITE MANAGER'S REPORT:

SM Barros submitted a written report. A copy will be on file with the management company. SM Barros gave a verbal update. The following items were discussed:

- Pool Grills – After much discussion, the Board unanimously agreed to authorize SM Barros to purchase a stainless steel gas grill at a cost not to exceed \$500.00
- Rules on Grill Usage – After much discussion, the Board unanimously agreed that charcoal grill will not be allowed due to the smoke which could be a health hazard for the surrounding homes, spill over, etc. The Board also agreed that the propane tank is to be (1) filled by the party using the grill at their own expense and/or (2) bring their own propane tank.

UNFINISHED BUSINESS:

- 1) **Mariner's Cove Neighborhood Signs:** Deferred as Secretary Miller reported that she is still soliciting proposals.
- 2) **Signage:** After much discussion, the Board requested the signage for "No Smoking" and "Pets be posted in the clubhouse after being finalized.
- 3) **Harassment Complaint Procedure:** After much discussion, the Board authorized legal to write a Memo/Notice for Complaint Procedure for posting onsite.

NEW BUSINESS:

- 1) **Propose Increase for Boat Storage Fee:** After much discussion, the Board established a committee to review the utilization of boat storage and give a report and recommendation to the Board at the next Board meeting.
- 2) **2019 Legal Fee Agreement** – The Board unanimously agreed to approve and sign the 2019 Legal Fee Agreement by Legal Counsel.

EXECUTIVE SESSION:

The Board went into Executive Session to discussion personnel matters. After much discussion, the Board requested PM Padello to obtain the 2017 information on the employee's year end bonus and vacation payout. PM Padello is to email the information to the Board for approval thru email and ratify approval at the next Board meeting.

NEXT ANNUAL / REGULAR BOARD OF DIRECTORS MEETING:

Monday, May 6, 2019, on-site in the clubhouse, 800 Lunalilo Home Road, Honolulu, HI 96825.

ADJOURNMENT: President Middleton adjourned the meeting at 9:00 p.m.

April Padello, CMCA®, AMS®
Recording Secretary

Hawaiian Properties, Ltd.
Managing Agent for
Mariner's Cove Association